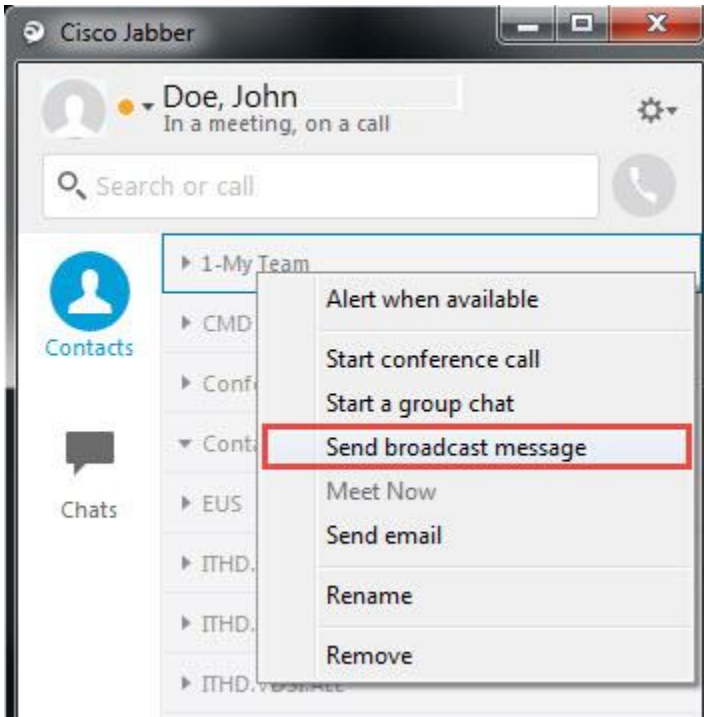


Cisco Jabber

How Do I Send a Broadcast (Announcements) in Jabber?

Broadcast Messages send a single message to the entire group in one step.

Right click on the **group name** in Jabber Contacts that you wish to send the Broadcast Message to, (i.e. Announcements) and select **Send broadcast message**.



The recipients getting the message will receive a chat window with the message.

Note: If the group member is offline they will not receive the message and an error may be sent to the sender to indicate the message has not been sent.