

# Work happens everywhere.

Make it easier with Microsoft Office 365.



The workplace is evolving—workers roam between the office, the road, their homes and anywhere in between. Enterprise businesses have been some of the first to create ways to work outside corporate walls. Now small and medium businesses (SMBs) are looking to keep pace with this new business-as-usual and give workers tools for a more effective work situation. Done right, work can be done together, easily and securely as if everyone were in the office.



Half of mobile workers rely on a tablet or mobile device to check email.<sup>1</sup>



By 2018, more than 2.5 million SMBs will use mobile apps to collaborate and conference call.<sup>2</sup>



Seventy-one percent of SMBs believe mobile apps will replace traditional solutions.<sup>3</sup>

## Get the Office you know. And then some.

Microsoft® Office 365® gives you access to all the content creation applications you and your workforce already know and use: Word, Excel® and PowerPoint®. Now powered by the cloud, these familiar apps are also available via the web via Office Online. Office 365 also provides communications, collaboration, data access and storage services across your mobile devices. Installed on local devices, you have the control you need. Whether you're an enterprise or a SMB, your private information and proprietary assets are secure, and you can manage who sees those files. Online or offline, at their desks or on the go, from multiple devices—Office 365 can help your staff and customers get to what they need, when and where they need it.

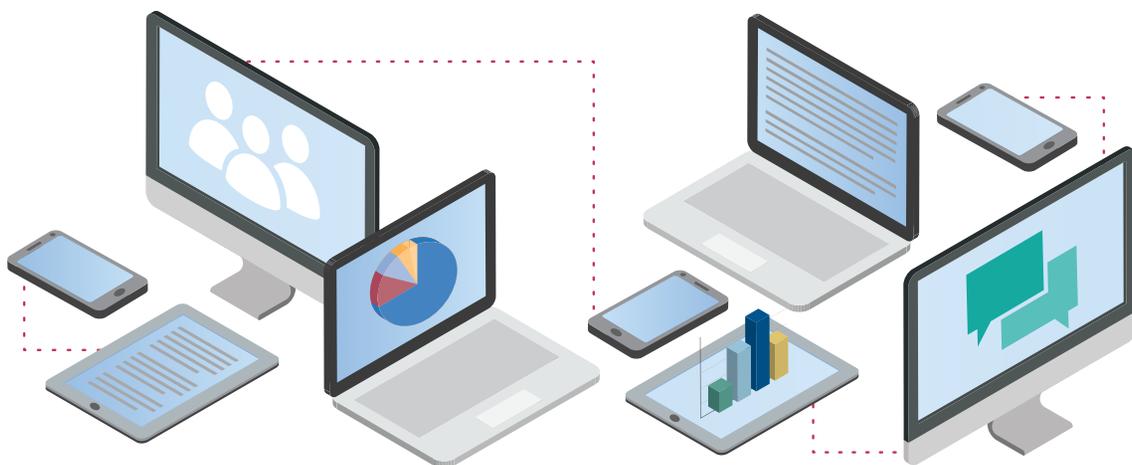
## With Office 365, you can:

- **Worry less. And protect what you value most.** Office 365 helps you manage and protect your company's devices, data and budget while staying competitive.
- **Work easier. Work from anywhere.** Office 365 lets everyone work the way they work

best (in and out of the office) using trusted business applications that deliver a consistent experience across every device, including iOS and Android™ devices.

- **Work together. Collaborate more.** Office 365 improves flexibility so your mobile workforce can share documents securely, easily edit documents in real time across devices and platforms, and hold productive meetings from multiple locations.





**These five products will boost your productivity.**

Here are the must-haves for successfully working on the go:

**Exchange Online:** Manage your business communications across devices, and share easily and securely with 50 GB mailbox storage per user.

- Make business email readily available while protecting your organization’s data. Exchange lets you tailor your solution to your unique needs. Move to the cloud easily, deploy on-premises or manage a hybrid deployment with mailboxes that are both online and on-premises.

**OneDrive® for Business:** Access all your work and files in one secure, reliable place. You get 1 TB of cloud storage per user.

- Easily share documents with others, inside and outside your organization, and control who can see and edit each file. Collaborate on Office documents in real time, and securely store, sync and share files from any device.

**Skype® for Business:** Get instant messaging, audio and video calls, online meetings and sharing capabilities in one app.

- Connect with other Skype for Business users, and let people know your availability with your online status.

**SharePoint® Online:** Share ideas and work. Organize information, people and projects.

- Collaborate with colleagues, partners and customers in a secure online environment, accessible from almost any device.

**Yammer®:** Private message with your team, share information and organize around projects.

- Collaboration software and business applications allow your employees to connect with the right people, so they can go further, faster.

**Meet the new Office.**

With these new features, you’ll see that the new Office takes the work out of working together.

- **Outlook® multi-factor authentication:** Securely access content anywhere when you’re away from the corporate network.
- **Data loss prevention policies:** Reduce the risk of leaking sensitive data with built-in policies across apps.
- **Deferred updates:** Keep security up to date with automatic updates and feature releases.
- **Single sign-on:** Say “Hello” just once. Windows 10 Hello and Office 365 log you into your PC and Office – all in one simple step.
- **Co-authoring:** Let multiple people work on the same document at the same time.
- **Skype Meetings:** Work like you are all in one room, even when you’re not. Skype Meetings offers HD video, shared digital white-boards and content sharing.
- **Modern attachments:** Get multiple versions of files out of your inbox.

- **Shared notebooks:** Keep teams connected and share conversations, notebook, content, plans and more.
- **Office everywhere:** Take your Office anywhere on any device with a complete set of fully featured Office mobile apps across Windows, Android and iOS.
- **Get through email faster:** The smartest inbox ever. Outlook 2016 is built to give you lightning-fast search, and to remove low-priority mail automatically.
- **Tell Me:** Find the right command, fast. Just say the word and Tell Me takes you directly to the feature you need.
- **Smart Lookup:** Look it up in one click with Smart Lookup, which brings insights from the web right into your Office docs.
- **Always there docs:** Pick up right where you left off, as your most recently used documents list travels with you across your devices.

## Ninety-eight percent of the Fortune 500 rely on our services and technologies.<sup>4</sup>

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### Convenience of one bill

Now you can purchase Microsoft Office 365 and include it on your Verizon Wireless bill so it's simple to pay. You have everything all on one bill and in one place.

### Why Verizon

Verizon offers America's largest, most reliable 4G LTE network. Our network was rated number one in overall network performance for the sixth consecutive testing period among the four national wireless companies in the United States by RootMetrics in its National RootScore® Report.<sup>5</sup>

In fact, more businesses choose Verizon than any other wireless carrier.<sup>6</sup> Verizon gives you the benefit of combining mobility tools with our world-class network—giving you a total mobile solution. You get one bill, one point of contact and market-leading solutions like Microsoft Office 365.

### Learn more.

Find out how the new Office and the Verizon network can improve how you work on the go. Contact your Verizon Wireless business specialist today or visit us at [VerizonEnterprise.com/contact-us](http://VerizonEnterprise.com/contact-us).

<sup>1</sup>Gartner via Storage Review. [http://www.storagereview.com/hp\\_announces\\_smb\\_mobility\\_security\\_and\\_media\\_solutions\\_and\\_services](http://www.storagereview.com/hp_announces_smb_mobility_security_and_media_solutions_and_services)

<sup>2</sup>Odin. [http://www.odin.com/fileadmin/parallels/documents/smb-reports/2015/SMB\\_Global\\_EN\\_20150428\\_web.pdf](http://www.odin.com/fileadmin/parallels/documents/smb-reports/2015/SMB_Global_EN_20150428_web.pdf)

<sup>3</sup>SMB Group. <http://www.itinflections.com/3-core-tech-trends-driving-growth-development-for-smbs/>

<sup>4</sup>Verizon internal research.

<sup>5</sup>Rankings based on the RootMetrics® U.S. National RootScore Report: 1H 2016. Tested with best commercially available smartphones on four national mobile networks across all available network types. Your experiences may vary. The RootMetrics award is not an endorsement of Verizon. Visit [www.rootmetrics.com](http://www.rootmetrics.com) for more details.

<sup>6</sup>Results based on an independent research study of 7,414 business locations using corporate-liable wireless service. Telephone interviews were conducted between 2Q2015 and 1Q2016 with the employee most knowledgeable of telecommunications service.